



## 2026 ART CITY DAYS VENDOR INFORMATION

**Event Dates:** June 10 - 13, 2026

**Location:** Springville Civic Center Park  
110 S. Main St., Springville, UT 84663

### Vendor Application

All applications are juried to ensure quality and alignment with the needs and theme of the event. No payment is required at application.

### Application Timeline:

Feb 1, 2026: Applications open

Apr 1, 2026: Application deadline

Apr 20, 2026: Acceptance / denial / waitlist notification

May 1, 2026: Fees due

Late Fee: \$50 after May 1 (5:00 pm)

Failure to pay by May 1 forfeits booth space. Late payments receive remaining available spaces only.

### Selection Criteria:

- Product/service alignment with event purpose
- Uniqueness, popularity, and category competition
- Handmade requirement for Arts & Crafts vendors
- Priority may be given to returning vendors and Springville residents

- Timeliness of application (early submission does not guarantee acceptance)

Springville City reserves final approval authority.

### **Vendor Check-In & Schedule**

Food Vendors: Tue, June 9: Check-in (assigned time via email) Sales may begin Wed, June 10

Arts & Crafts, Commercial and Non-Profit Vendors: Wed, June 10: Check-in begins at 9:00 am

Vendors arriving after noon Wednesday will be assigned remaining spaces.

Vendors should be open starting 6:00 pm Wednesday.

Vendors are encouraged (but not required) to operate during all event hours.

### **Event Hours:**

Wed, June 10: 6–10 pm (One Ticket Day at Carnival)

Thu, June 11: 11 am–10 pm

Fri, June 12: 11 am–11 pm

Sat, June 13: 9 am–11 pm (Grand Parade at 10 am)

Art City Days celebrates arts and community with a parade, concerts, children's activities, and carnival. Vendor participation continues to grow each year.

### **Site Clean-Up:**

All items must be removed by 12:30 am Sunday, June 14 (sprinklers activate at that time).

### **Fees & Vendor Categories (per each 10' x 10' booth space)**

Arts & Crafts: \$200

Food: \$300

Commercial: \$250

Non-Profit: \$100

Most spaces are reserved for Arts & Crafts vendors. Limited Commercial vendor spaces are available.

Arts & Crafts: Must be handmade. Digital designs printed on non-handmade items (e.g., stickers, cards) are allowed.

Commercial: Includes local businesses; mass-produced items not allowed as Arts & Crafts.

Non-Profit: Proof of 501(c)(3) required.

Vendors may only sell items listed in their application.

### **Satellite Site Food Vendors**

Additional food vendors are needed at off-site Art City Days events. Submit the Satellite Site Food Vendor Application if interested.

### **Payment**

Approved vendors will receive payment instructions via email. Fees are paid through the Civic Rec account.

### **Insurance**

Required for: All food vendors and any vendors with High-risk activities (e.g., live animals, climbing walls, rebound devices). Animals must be vaccinated.

Coverage: \$1M per occurrence / \$3M aggregate, naming Springville City as additional insured.

### **Vendor Take-Down**

Sat, June 13 (11:00 pm) – Sun, June 14 (12:30 am)

**QUESTIONS?** Please email [cworkman@springvilleutah.gov](mailto:cworkman@springvilleutah.gov) or call 801-491-4861.