Commercial Racking Permit Checklist

To register with City Inspect, please visit https://www.springvilleutah.gov/community-development/building-division/

Items to include when submitting for a racking permit:

___Plan check fee is due in FULL at time of permit submission. Contact office staff for amount, 801-489-2704.

One COMPLETE set of non-secured construction plans, in a .pdf format:

___Outline drawing of entire building showing location of suite within the building.
___Floor Plan of suite, including:
  ___Exit paths. Include all building exits and to where exits lead.
  ___Layout of racking including aisle dimensions
___Full-height elevations or section drawing from floor to roof, include heights from floor level
___Provide the manufacturer's specifications/installation instructions

___Engineer's stamp is required for racking 8 feet or greater in height, the drawings and calculations (including seismic requirements for Springville) shall be stamped.

The following information is needed to complete a plan review for racking:

___Provide the commodities class for all items to be stored (steel, cardboard boxes, plastic, tires, etc.) IBC 413.1, IFC 3201.3; 7, IFC 3203
___Provide information regarding how the commodities are placed on the racks. (loose on pallets, in cardboard boxes with plastic shrink wrap around and/or over the top of the boxes, in metal bins, etc. IFC 3206.2
___Will the stored materials be automatically or manually placed? IFC 3209
___Provide information regarding smoke and fire detection. IBC 907.2.14, IFC 3206.5
___Is the building equipped with fire sprinkler protection? If so, include the density rate of the sprinkler system. Also show the zones of the sprinkler system. Commodities stored 12' or higher require sprinklers, regardless of the area of the room or building. IFC 3206.2, 3206.4
___A man door is required every 100' along the exterior wall adjoining the racking area. IFC 3206.1.1, Table 3206.2
___A fire department Class I hose connection of 1.5" shall be required at each egress door serving the racking area. IFC 3206.9 IBC 905

Process after submission for a Building Permit:

Complete submittals are reviewed on a first-come-first-serve basis
Plan review can take several weeks depending on the current demand

Commented [HG1]:

Payment of impact fees and bonds by **CASH** or **CHECK ONLY**, made payable to Springville City. Other building permit fees can be paid with cash or check, or a debit or credit card, up to $3,000.

Please request inspections through the City Inspect portal.

The following codes are applicable after July 1, 2026:

2024 International Building Code
2024 International Plumbing Code
2024 International Mechanical Code
2024 International Energy Conservation Code
2024 International Fire Code
2009 A117.1 Accessibility Standards
2023 National Electrical Code