



POLICE

SAFE HARBOR FIREARMS COMMITMENT & RELEASE PROCEDURE

Under the provisions of the Safe Harbor firearms law (53-5a-502-503), an owner or cohabitant of the owner of a firearm may bring his/her firearm(s) to the Springville Police Department for temporary safe keeping “if the owner cohabitant or cohabitant believes that the owner cohabitant or another cohabitant with access to the firearm is an immediate threat” to themselves or others. The department will accept the firearm after you have signed a form declaring that you are the owner of, or have an ownership interest in, the firearm. Firearms brought into the department **should be unloaded and left in your vehicle**. An officer will accompany you to collect the firearms after the completion of this packet. We will hold the firearm for a period of 90 days.

I understand (please initial):

- Once Springville Police Department takes possession of the firearm(s), we will conduct a check to ensure that it is a legal firearm (it is not reported stolen or altered in any way). You will be notified if the firearm is found to be illegal. Illegal firearms will be confiscated and destroyed.
- If you are the person who released the firearm to the department, you may request and make arrangements for the release of the firearm anytime during the 90-day period. You may also request an extension for a second 90-day period.
- At the conclusion of the 90-day period, if the firearm has not been released to the owner, no extension request has been made, and all reasonable attempts have been made to contact the owner, the department may take ownership of the firearm and has the legal right to dispose of the firearm as we determine appropriate (77-11a-403).
- Before release, a firearm packet must be completed and a background check (Brady Check) will be conducted through the Bureau of Criminal Identification (BCI).
 - The restrictions applied to release a firearm are the same as the Brady restrictions imposed when purchasing a firearm. If the owner requesting the firearm doesn't pass the background check, the firearm will not be released and may be disposed of according to the applicable statutes.



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- If another person, other than you, wants to claim the firearm and have it released to them, they must provide proof of ownership and a notarized document claiming ownership before the firearm(s) is released during the 90-day period.

Once **ALL** proper checks are completed, you will be notified of the results. If everything is in order, the firearm(s) will be released to you.

Pick-up is by appointment only. Upon pick-up, you **must provide a valid photo ID**, and if applicable, **proof of ownership** and a **notarized document** claiming ownership, or the firearm **will not be released** at that time.

I HAVE READ AND UNDERSTAND THE PROCEDURE CONTAINED IN THIS NOTICE TO HAVE MY FIREARM(S) RETURNED.

I DECLARE THAT I AM THE OWNER COHABITANT OR COHABITANT AND RESIDE IN THE SAME RESIDENCE AS THE OWNER COHABITANT OR COHABITANT.

Signature

Date

I attest that I am not a restricted person under Utah State Code 76-11-302 or 76-11-303. I understand that if I am found to be a restricted person, my firearm(s) will not be returned to me and Springville Police Department, in accordance with policy and state law, has the right to dispose of my firearms as they see fit.

Signature

Date



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Firearms Safe Harbor Agreement and Affidavit of Ownership

I have an ownership interest in the firearm(s) listed below. I understand if my claim of ownership is found to be fraudulent, false, or if ownership is proven by another, I may be charged with giving a false statement which could result in criminal and/or civil liability. I understand that the Springville Police Department will hold my firearm(s) in Safe Harbor custody for a period of 90 days.

Type	Make	Model	Caliber	Serial Number

I acknowledge Springville City obtained my property listed on this form and is no way responsible for the condition in which it is hereby received by the undersigned. I release Springville City from any and all claims, actions, causes of action, damages, costs, or compensation whatsoever, which may hereafter accrue on account of any and all known and unknown bodily and personal injuries and property damage and the consequences thereof resulting from all criminal investigations and civil processing conducted by Springville City. I have read and understand the Safe Harbor Release of Firearms Notification.

Full name: (Printed) _____

Address: _____

Phone Number: _____

Date of Firearm(s) Voluntarily Committed: _____

I attest that the information I have provided in this packet is true and accurate.

Signature: _____



State of Utah
Department of Public Safety
VOLUNTARY TEMPORARY FIREARMS RESTRICTION



INSTRUCTIONS

Requester Instructions

1. Print Request for Voluntary Temporary Firearm Restriction List (this form)
2. Please fill out all fields on the form on the following page.
3. Select which restricted list you wish to be added to.
 - a. Time-limited (180 days)
 - i. May request removal 30 days after inclusion. You will be removed 3 business days after request is submitted.
 - b. Indefinite
 - i. May request removal 90 days after inclusion. You will be removed 3 business days after request is submitted.
4. Be sure to sign the acknowledgement at the bottom of the form.
5. Take the completed form to any Utah law enforcement agency for transmittal to the Bureau of Criminal Identification. You must provide this form to law enforcement in person.

Extension/Removal From Voluntary Temporary Firearm Restriction List

1. After 180 days, removal from the Time-Limited Restriction list is automatic. If you wish to remain on the list for longer than 180 days, please request a 180-day extension using this form. An extension may be requested at any Utah law enforcement agency.
2. If you wish to be removed from the Voluntary Temporary Firearm Restricted List prior to 180 days, you will need to submit a Request for Removal From The Voluntary Temporary Firearm Restriction List found on bci.utah.gov. Note that if you wish to be removed from the temporary restriction list, you must wait at least 30 days. Early removal from the indefinite list may be requested after 90 days.

Law Enforcement Instructions

1. Verify the requester's identity. The requester must submit the form in person.
2. Enter the information from this form into UCJIS via the RY transaction, selecting the "enter" option. BCI will enter the requester onto the Voluntary Temporary Firearms Restricted List within 24 hours.
3. Retain the original form for your records.
4. If an extension is not requested, all forms and copies of forms must be destroyed within five days of automatic removal from the Voluntary Temporary Firearms Restricted List.
5. If early removal from the Voluntary Temporary Firearms Restricted List is requested, all forms must be destroyed within five days of removal.



State of Utah
Department of Public Safety
**REQUEST FOR INCLUSION IN THE VOLUNTARY TEMPORARY
FIREARMS RESTRICTION LIST**

Please read all instructions on the previous page prior to completing this form.

Name _____ Date of Birth _____
(Last) (First) (Middle)
(Please print full name as it appears on your driver license or state issued ID card)

Previously used Name(S)(Maiden, etc.) _____

Physical Address _____
(Street) (City) (County) (State) (Zip)

Daytime Phone# _____ Alt Phone # _____

Initial by the restriction list you wish to be added to, then sign the corresponding statement below.

_____ Time-limited (You can request removal after 30 days. You will be automatically removed after 180 days)

_____ Indefinite (you can request removal after 90 days. You will not be automatically removed.)

Time Limited Restriction Statement:

By presenting this completed form to a law enforcement agency, I understand that I am requesting that my name be placed on a list that restricts my ability to purchase or possess firearms for a minimum of 30 days, and up to 6 months. I understand that by voluntarily making myself a temporarily restricted person, I may not have a firearm in my possession and any attempt to purchase a firearm while I am on the list will be declined. I also understand that any time after 30 days, I may request removal from the temporary restricted list and all previous rights will be restored.

In addition, if I am in possession of a valid concealed firearm permit, my permit will be suspended during the time I am on the list, but will be reinstated upon my removal unless the permit has expired, been revoked, been suspended for another reason, or I become ineligible to possess a firearm. Additionally, I acknowledge that if I possess a firearm or attempt to purchase a firearm while outside Utah, I will be subject to the law of that location regarding restricted persons.

Signed on: _____
(Date) (Applicant Signature)

Indefinite Restriction Statement:

By presenting this completed form to a law enforcement agency, I understand that I am requesting that my name be placed on a restricted list that restricts my ability to purchase or possess firearms indefinitely. I understand that by voluntarily making myself a temporarily restricted person, I may not have a firearm in my possession and any attempt to purchase a firearm while I am on the restricted list will be declined. I also understand that any time after 90 days, I may request removal from the restricted list and all previous rights will be restored.

In addition, if I am in possession of a valid concealed firearm permit, my permit will be suspended during the time I am on the restricted list, but will be reinstated upon my removal, unless the permit has expired, been revoked, been suspended for another reason, or I become ineligible to possess a firearm. Additionally, I acknowledge that if I possess a firearm or attempt to purchase a firearm while outside Utah, I will be subject to the law of that location regarding restricted persons.

Signed on: _____
(Date) (Applicant Signature)

Utah Bureau of Criminal Identification 4315 S 2700 W, Suite 1300, Taylorsville, Utah 84129 801-965-4445

Revised 4/2023



State of Utah
Department of Public Safety
**VOLUNTARY TEMPORARY FIREARMS RESTRICTION
REMOVAL**



INSTRUCTIONS

Requester Instructions

1. Note that you cannot be removed from the Voluntary Temporary Firearms Restriction List if it has been less than 30 days since you requested to be added to the list if you requested time-limited (180 days) restriction. If you requested addition to the indefinite list, you must wait 90 days before being removed from the restricted list.
2. Print Request for Removal From Voluntary Temporary Firearm Restriction List (this form).
3. Please fill out all fields on the form on the following page.
4. Sign at the bottom of the form.
5. Take the completed form to any Utah law enforcement agency. You must provide this form to law enforcement in person.

Law Enforcement Instructions

1. Verify the requester's identity. The requester must submit the form in person.
2. Enter the information from this form into UCJIS via the RY transaction, selecting the "remove" option.
3. Retain the original form for your records.
4. Within 5 days of removal from the Voluntary Temporary Firearms Restricted List, destroy all forms related to this request.



State of Utah
Department of Public Safety
**REQUEST FOR EARLY REMOVAL FROM THE VOLUNTARY
TEMPORARY FIREARMS RESTRICTION LIST**

Please read all instructions on the previous page prior to completing this form.

Name _____ Date of Birth _____
(Last) (First) (Middle)
(Please print full name as it appears on your driver license or state issued ID card)

Previously used Name(S)(Maiden, etc.) _____

Physical Address _____
(Street) (City) (County) (State) (Zip)

Daytime Phone# _____ Alt Phone # _____

Signed on: _____
(Date) (Applicant Signature)